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Executive Director: Isabel Mercedes Cumming
Director: Jeffrey Hochstetler

March 12, 2021

VIA ELECTRONIC MAIL

Lisa McNeilly
Department of Planning/Office of Sustainability
417 East Fayette Street, 8th Floor
Baltimore, MD 21202
lisa.mcneilly@baltimorecity.gov

Re: 2019 Sustainability Plan

Dear Ms. McNeilly:

As its March 10, 2021 public meeting, the Ethics Board (“Board”) formally approved your Application dated January 28, 2021 to solicit sponsors in support of implementing actions identified in the 2019 Sustainability Plan. This approval is subject to the following conditions:

- 1) *In general.* The campaign must be conducted in accordance with the standards, terms, and conditions set forth in Board Regulation 06.26.1, attached for your reference, and your Application.
- 2) *Reports.*
 - a. A Final, Cumulative Report (due within 30 days after all solicitations and receipt of all anticipated donations) must be filed with the Ethics Board on Ethics Form 627.
 - b. Interim Reports will be due **every 3 months**, based on your Application’s stated aggregated value of donations being sought (“between \$50,000 and \$150,000”). Interim Reports are due on the following dates:
 - June 10, 2021
 - September 10, 2021
 - December 10, 2021
 - March 10, 2022
 - June 10, 2022
- 3) *Expiration.* This approval expires on the date set form in your Application, June 30, 2022. After that date, a new Application will be required for any further solicitation efforts.

If you have any questions, please do not hesitate to let us know.

Sincerely,

A handwritten signature in blue ink, appearing to read "Jeffrey Hochstetler", is written over a light blue horizontal line.

Jeffrey Hochstetler
Director, Ethics Board

Baltimore City Board of Ethics

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