

Stephan W. Fogleman, Chair
Arnold Sampson
John McCauley
Noelle Newman
Vacant



Director: J. Christoph Amberger

BALTIMORE CITY BOARD OF ETHICS

June 13, 2024

Via Electronic Mail

Ann Green, Park Administrator/Conservatory Director
Department of Recreation and Parks
3100 Swann Drive
Baltimore, MD 21217
Ann.Green@baltimorecity.gov

Re: H. P. Rawlings Conservatory Governmental/Charitable Gift Solicitation Waiver

Dear Director Green,

At its June 12, 2024 public meeting, the Ethics Board (“Board”) approved your application to solicit donations in support of the H. P. Rawlings Conservatory. Approval is subject to the following conditions:

- 1) *In general.* The campaign must be conducted in accordance with the standards, terms, and conditions set forth in your application and in Board Regulation 06.26.1, attached for your reference.
- 2) Of specific importance, please note that all solicitations must be directed at a broad range of potential donors, must not specifically target controlled donors, and must be conducted so as to avoid any suggestion that contributors might receive special access or favored treatment from any City agency or official. See R 06.26.1.
 - a. To comply with the requirements above, the Board recommends that you include a written disclaimer along the following lines in all solicitation materials: “Important: Your contribution will in no way result in special access or favored treatment from any City agency or official.”
- 3) *Reports.*
 - a. A Final, Cumulative Report (due within 30 days after all solicitations and receipt of all anticipated donations) must be filed with the Ethics Board on Ethics Form 627.
 - b. An Interim Report will be due every 6 months, based on your application’s stated aggregated value of donations being sought (“between \$5,000 and \$50,000”). The first interim report is due on December 12, 2024.

Baltimore City Board of Ethics

100 N. Holliday St., Suite 635 / Baltimore, MD 21202

ethics@baltimorecity.gov

www.ethics.baltimorecity.gov

410-396-7986

- 4) *Expiration.* This approval expires on June 12, 2025. After that date, a new application will be required for any further solicitation efforts.

If you have any questions, please do not hesitate to let us know.

Sincerely,

*Nayshonn
Bond*

Nayshonn Bond
Special Assistant, Ethics Board