

Baltimore City Ethics Board  
635 City Hall  
Baltimore, MD 21202  
April 13, 2022

### **Minutes of the Meeting**

The Ethics Board met on April 13, 2022 at 2:30 pm by conference call.

**Call to Order:** Chairman Stephan Fogleman called the Ethics Board meeting to order at 2:38 pm with a quorum present.

**Statement Concerning March's Administrative Session and Potential Administrative Session:** Chair Fogleman read the following statement:

Per the Open Meetings Act, the Board discloses that it adjourned its virtual open meeting on March 9, 2022 to enter into an administrative session at approximately 3:09 pm. All Board members were present. Members discussed administrative matters including complaints.

The Board may need to close some or all of this meeting to preserve the confidentiality mandated by the Ethics Code or as otherwise authorized by the State Open Meetings Act. Likewise, upon adjournment of the Open Session, the Board may reconvene for an Administrative Session to discuss non-public, administrative functions of the Board.

**Approval of Written Minutes for March 9, 2022 Public Meeting:** Executive Assistant Ford corrected the metrics provided at the March 9, 2022 Public Ethics Board Meeting. With a vote of 3-0, the Board approved the March 9, 2022 minutes with edits by Executive Assistant Ford.

**Director's Update:** Director Hochstetler and Executive Assistant Ford updated the Board on the staff's recent work:

- Ethics Training
  - March – 17 people completed training
  - April (32 people enrolled)
    - April 20, 2022 – DGS training
  - May (214 people registered so far)
  - June (24 people registered so far)
  - July (16 people registered so far)
  - **Total FY22 attendees: 674**

- Help Desk
  - 190 help desk requests were received and resolved by the Ethics Board Staff in March.
    - 3 help desk requests were from lobbyists.
    - 5 help desk requests were concerning gift solicitations.
    - 136 help desk requests were concerning financial disclosure statements.
    - 27 help desk requests were ethics inquiries.
    - 9 help desk requests were concerning the Ethics Training.
    - 8 help desk requests were administrative (question about deadlines, forms, etc).
    - 2 help desk requests were not within the Board’s jurisdiction and were referred elsewhere.
  - 77 help desk requests received so far in April.
  - **Total FY22 requests: 960**
  
- Complaints
  - Since last Ethics Board meeting: 0
  - Open Complaints: 2
  - **FY22 Closed Complaints: 9**
  - **FY22 Total Complaints: 11**
  
- Advisory Opinions
  - Pending: 1
  - **FY22 Issued Opinions: 8**
  - **FY22 Published Opinions: 4**
  
- Additional Ethics Requirements
  - Since the last Ethics Board meeting, Board staff have received:
    - 0 Pre-Appointment Disclosures
    - 2 Conflicts Affidavits
    - 50 Notices of Ethics Requirements
  
- Gift Solicitation Reports (since last Ethics Board meeting)
  - 1 gift solicitation application submitted to the Ethics Board.
  - 1 gift solicitation campaign filed final report.
  - 3 gift solicitation campaigns filed interim reports.
  - **FY22 Active Campaigns: 11**
    - 1 campaign approved by Ethics Board, pending BOE endorsement.
  - **FY22 Expired Campaigns: 6**

**Governmental/Charitable Gift Solicitation Waiver Application – Disconnected Youth, Mayor’s Office of African American Male Engagement (MOAAME):** Director Hochstetler and Executive Assistant Ford stated that they would request a report from MOAAME for the period between the prior waiver’s expiration and the new waiver, as to the distribution of existing funds.

Vice Chair Davis requested a list of active gift solicitation waiver campaigns and their reports. Executive Assistant Ford agreed to provide to the Ethics Board regular reports on the campaigns and to send Board members the link to the [Solicitation Waiver List](#) on the Ethics Board’s website. The Board approved the request with a vote of 3-0.

**Move to Administrative Session:** Board members elected to move to an Administrative Session.

The public meeting adjourned at 2:50 pm.