

- (2) directly or indirectly, assist or represent another person in submitting a response for that procurement.

(c) *Exemptions.*

For purposes of this section, the following transactions do not constitute assisting in the drafting of specifications, an invitation for bids, a request for proposals, or a request for qualifications:

- (1) providing descriptive literature, such as catalogue sheets, brochures, technical data sheets, or standard specification “samples”, whether solicited by the City agency or unsolicited;
- (2) submitting written comments on a specification prepared by an agency or on a solicitation for a bid or proposal, if comments have been solicited from 2 or more persons as part of a request for information or a prebid or preproposal process; or
- (3) providing specifications for a sole-source or selected-source procurement authorized by law.

(Ord. 04-795; Ord. 16-503.)

**Defined terms:**

*Agency*  
*May not*

§2-2     *Person*  
*cf. §2-36*

§2-22

**§ 6-39. Employment of relatives by elected officials.**

(a) *“Relative” defined.*

In this section, “relative” means:

- (1) spouse;
- (2) parent or stepparent;
- (3) sibling or step sibling;
- (4) child, stepchild, foster child, or ward;
- (5) mother-in-law or father-in-law;
- (6) son-in-law or daughter-in-law;
- (7) grandparent; or
- (8) grandchild.

(b) *Prohibited employment.*

No elected official may use public funds to employ a relative of that elected official or of any other elected official.

(Ord. 04-795.)

**EDITOR’S NOTE**

Section 8 of Ordinance 04-795 provides that the preceding § 6-39 “do[es] not prohibit the continued employment of a relative of a public servant if:

- (1) the employment was entered into prior to the enactment of this Ordinance; and
- (2) immediately prior to the enactment of this Ordinance, the employment and the public servant’s participation in the employment conformed to all then-applicable laws, rules, and other standards of conduct.”

The Ordinance was enacted on July 8, 2004.

**Defined terms:**

<i>Child</i>	§2-6	<i>No ... may</i>	<i>cf. §2-36</i>
<i>Elected official</i>	§2-8		