

**CITY OF BALTIMORE**

**BRANDON M. SCOTT,  
MAYOR**



**DEPARTMENT OF  
RECREATION AND PARKS**

REGINALD MOORE, *Executive Director*  
Dr. Ralph W. E. Jones, Jr. Building  
3001 East Drive - Druid Hill Park  
Baltimore, Maryland 21217  
410-396-7900

Monday, May 3, 2021

Jeff Hochstetler, *Director*  
Baltimore City Board of Ethics

RE: Hilton Recreation Center

Dear Director Hochstetler,

The Hilton Recreation Center is located 3100 Phelps Lane Baltimore, MD. The existing recreation center is currently under a small cosmetic renovation to reopen in June 2021. The Baltimore City Department of Recreation and Parks (BCRP) is interested in expanding the current footprint to include a new regulated gymnasium, several additional classrooms, new outdoor basketball court, improved football field and track. The current location does not allow for the additional expansion. Please review the attached documents.

BCRP is working closely with the Level 82 foundation to offer programming starting in June 2021. The Level 82 foundation is under the direction of Torrey Smith and Chanel Smith. The proposed programming would feature their Level Up Leadership Summer Academy. The program is focused on ages 10 to 12 and will encompass historical practices, academics, recreation, and service learning.

In summary, the programming is limited due to the current facility which is defined as a recreation field house which consist of a multi-purpose room, small kitchen, computer room, and art room. With the ethics wavier, the agency director would request for Potts and Callahan and Green Street Academy to donate land to support the construction of the recreation.

In the event additional information is required please feel free to reach out to me directly with any questions, comments, and/or concerns at 410-396-6132 or [Reginald.Moore@BaltimoreCity.Gov](mailto:Reginald.Moore@BaltimoreCity.Gov). Thank you for your time and consideration.

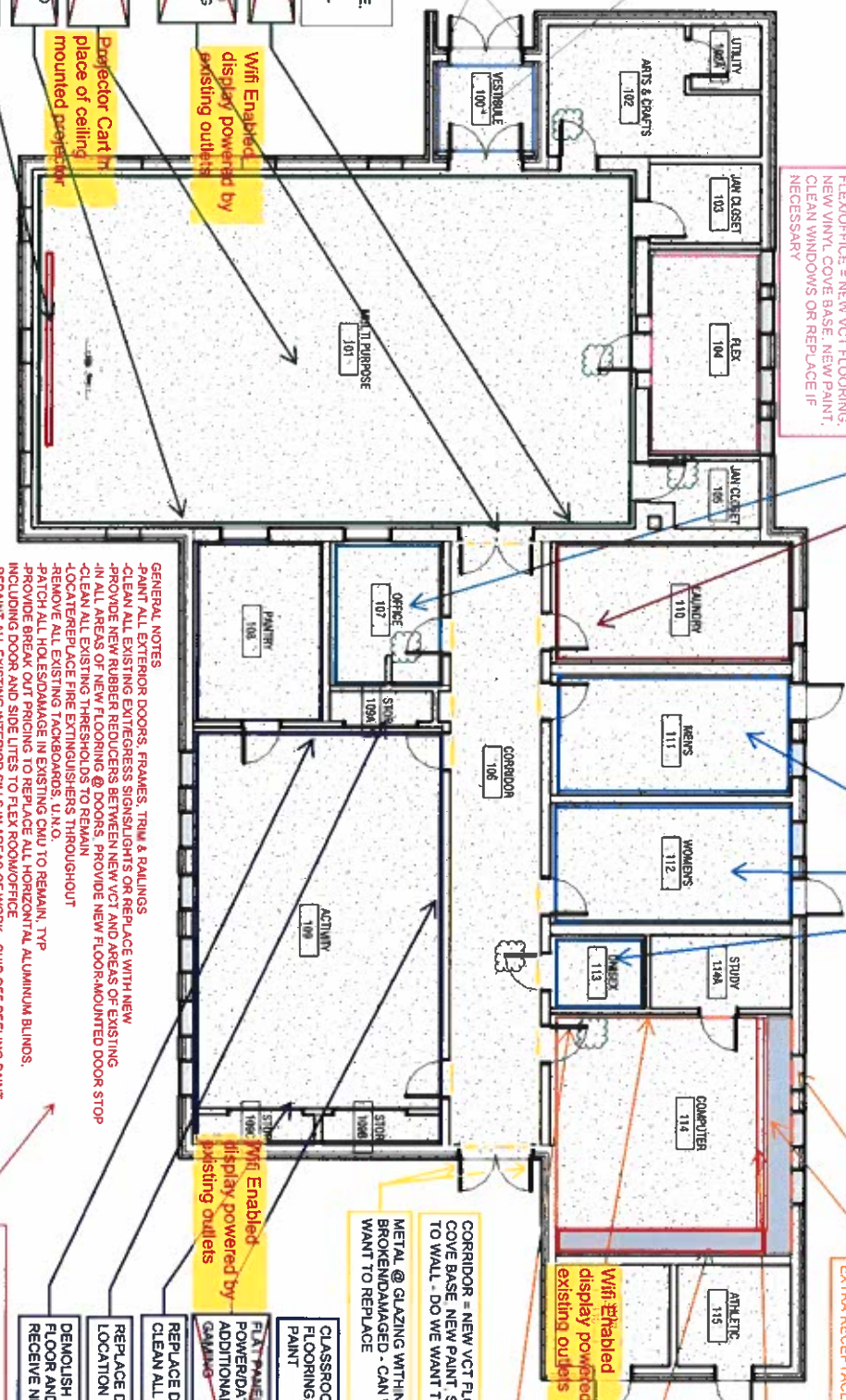
Respectfully,

Reginald Moore  
*Executive Director*

City of Baltimore, Department of Recreation and Parks (BCRP)

**NEW LEVER HARDWARE & LOCK NEEDED IN AREAS INDICATED IN LIGHT GREEN**

**EXISTING PLAN**



VESTIBULE - NEW WALK OFF MODULAR CARPET TILE OVER EXISTING QUARRY TILE. NEW VINYL COVE BASE. NEW PAINT REPLACE INTERIOR DOUBLE DOORS, THRESHOLD AND CLOSER. PROVIDE APPROPRIATE HARDWARE

VESTIBULE - CAN METAL MESH BE REMOVED FROM GLAZING IN DOORS? DOES NOT PROVIDE INVITING FEEL DESIRED

MULTIPURPOSE - NEW VCT FLOORING. NEW VINYL COVE BASE. NEW PAINT. REMOVE WALL VENTS/OPENINGS AND BLOCK/FILL IN

~~FLAT PANEL DISPLAY POWERDATA FOR TV DISPLAY. CONFIRM IF WE NEED WANT LED OPENS HERE AND IF THE EXISTING IS TIED INTO THE DISPERSION SYSTEM~~

~~CEILING MOUNTED PROJECTOR WITH POWER/NETWORK CONNECTION~~

~~AVOID POWER CONNECTION TO CONNECT TO PROJECTOR~~

~~DROP DOWN PROJECTION SCREEN~~

PROJECT 300-21  
FEBRUARY 17, 2021

LAUNDRY/STORAGE = CLEAN OUT TRASH. PROVIDE NEW DOOR & HARDWARE

OFFICE = NEW VCT FLOORING. NEW VINYL COVE BASE. NEW PAINT. CLEAN WINDOWS OR REPLACE IF NECESSARY

FLEX/OFFICE = NEW VCT FLOORING. NEW VINYL COVE BASE. NEW PAINT. CLEAN WINDOWS OR REPLACE IF NECESSARY

RESTROOMS = NEW PAINT AT EXISTING CMU WALLS & EXPOSED PIPES/CONDUIT & TOILET PARTITIONS. PAINT DOORS/FRAMETRIM. REPLACE CEILING TILES ENTIRELY. CLEAN ALL EXISTING TILE TO REMAIN

UNISEX ADA RESTROOM = NEW PAINT AT EXISTING WALLS & EXPOSED PIPES/CONDUIT. PAINT DOOR/FRAMETRIM. REPLACE CEILING TILES ENTIRELY. NEW VCT TILE AND VINYL COVE BASE. REMOVE EXISTING PAPER TOWEL DISPENSER AND REPLACE WITH NEW ADA ACCESSIBLE MODEL. MOUNT AT ACCESSIBLE HEIGHT

COMPUTER = NEW VCT FLOORING. NEW VINYL COVE BASE. NEW PAINT  
WINDOW BROKEN - REPLACE WITH NEW  
CONFIRM NEED FOR ADDITIONAL DATA ALONG THIS WALL - WIFI OR DATA - IF WIFI THEN NO EXTRA RECEPTACLES NEEDED

REMOVE LOWER PORTION OF COUNTERTOP AS SHOWN. PROVIDE NEW SUPPORTS AS NECESSARY  
REMOVE PORTION OF COUNTERTOP AS SHOWN. REPAIR/PATCH WALL AS NECESSARY

REMOVE METAL MESH FROM WINDOW  
FLAT PANEL DISPLAY POWERDATA FOR TV DISPLAY  
Wifi Enabled display powered by existing outlets

CORRIDOR = NEW VCT FLOORING. NEW VINYL COVE BASE. NEW PAINT. SECURE EXISTING HOOKS TO WALL - DO WE WANT TO PAINT?  
METAL @ GLAZING WITHIN DOORS IS BROKEN/DAMAGED - CAN WE REMOVE OR DO WE WANT TO REPLACE

CLASSROOM/STOR/PANTRY = NEW VCT FLOORING. NEW VINYL COVE BASE. NEW PAINT

FLAT PANEL DISPLAY POWERDATA FOR TV DISPLAY. ADDITIONAL POWER LOW IN WALL FOR GAMING  
Wifi Enabled display powered by existing outlets

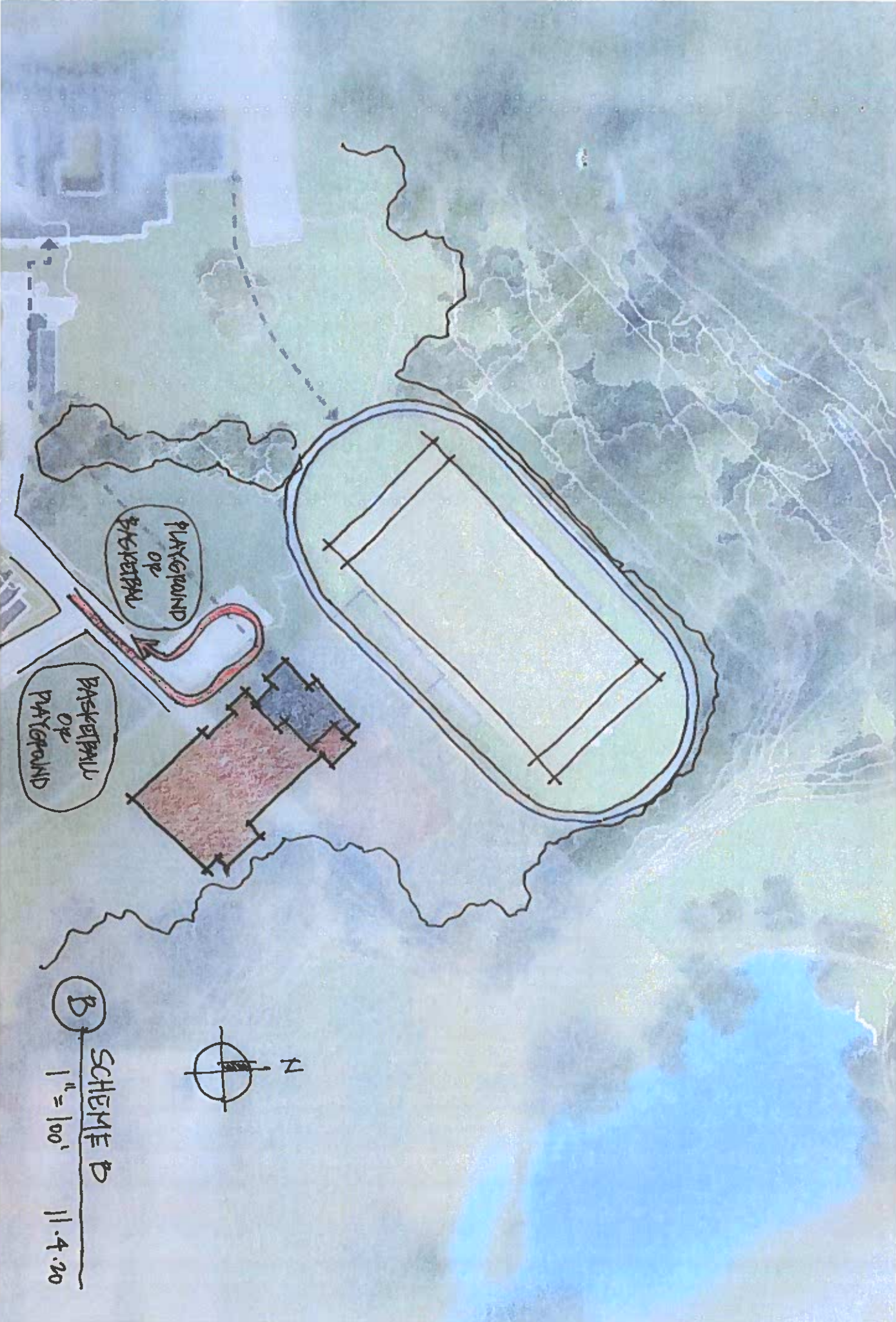
REPLACE DOOR IN THIS LOCATION. CLEAN ALL SHELVES IN EXISTING CLOSETS  
REPLACE DOOR HARDWARE IN THIS LOCATION

EXISTING MASONRY PIT ON SIDE OF SITE - WILL REQUIRE SURROUND/FALL PROTECTION  
DEMOLISH EXISTING PLUMBING - PATCH FLOOR AND WALLS AS NECESSARY TO RECEIVE NEW FINISHES AS SPECIFIED

**GENERAL NOTES**  
PAINT ALL EXTERIOR DOORS, FRAMES, TRIM & RAILINGS  
CLEAN ALL EXISTING EXTERIOR SIGNLIGHTS OR REPLACE WITH NEW  
PROVIDE NEW RUBBER REDUCERS BETWEEN NEW VCT AND AREAS OF EXISTING VINYL  
NEW NEWLY HANGING @ DOORS. PROVIDE NEW FLOOR-MOUNTED DOOR STOP  
LOCATE/REPLACE EXISTING EXTINGUISHERS THROUGHOUT  
REMOVE ALL EXISTING TACKBOARDS. U.N.O.  
PATCH ALL HOT SPOTS/DAMAGE IN EXISTING CMU TO REMAIN. TYPE  
PROVIDE BRICK OUT PRICING TO REPLACE ALL HORIZONTAL ALUMINUM BLINDS.  
INCLUDING DOOR AND SIDE LITES TO FLEX ROOM/OFFICE  
REPAIR ALL EXISTING INTERIOR SILLS IN AREAS OF WORK - CHIP OFF PEELING PAINT  
AND SMOOTH OUT AS MUCH AS POSSIBLE PRIOR TO PAINTING  
REPLACE LIGHT FIXTURE, LENSES AND LAMPS IN AREAS OF WORK  
REPLACE ALL SUPPLY/RETURN DIFFUSERS IN AREAS OF WORK  
PAINT ALL EXISTING DOORS, FRAMES, TRIM TO REMAIN. U.N.O  
ADD NEW FABRIC WRAPPED TACKBOARDS IN ROOMS 101, 109, 107, 104 AND 114. FINAL  
SIZE AND LOCATION TBD

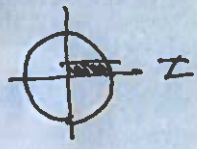
QUESTIONS:  
NEED FOR WATER EQUIPMENT - HOW DO WE WANT TO INCORPORATE?  
EXISTING DOORS ARE WOOD - DO WE WANT TO KEEP STAINED OR PAINT?  
DO WE WANT VENDING MACHINE?





PLAYGROUND  
OR  
BASKETBALL

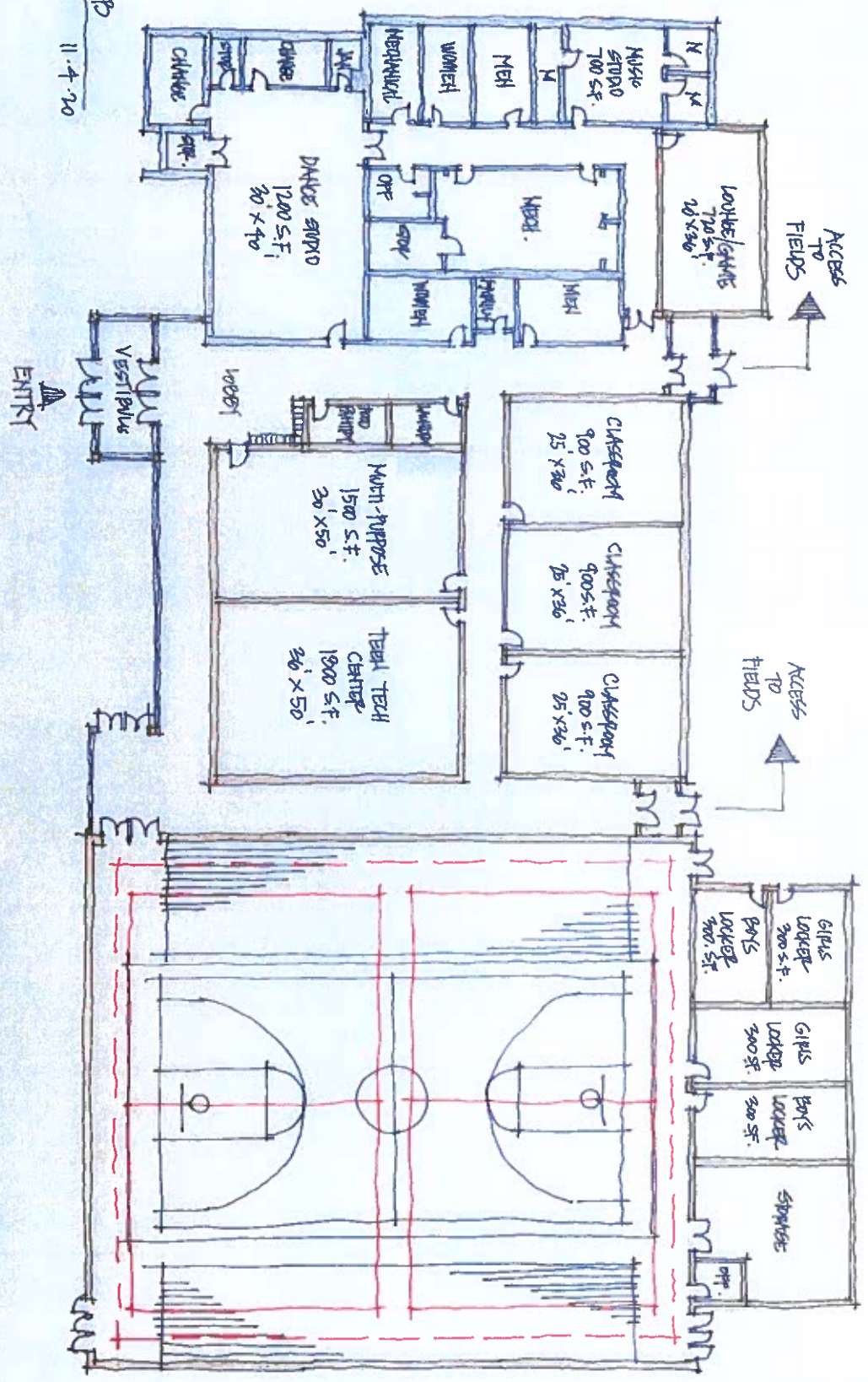
BASKETBALL  
OR  
PLAYGROUND



B | SCHEME B | 11.4.20  
1" = 100'



B  
 1/8" = 1'-0"  
 11.4.20



Scheme B