

Stephan W. Fogleman, Chair
Arnold Sampson
John McCauley
Noelle Newman



Director: J. Christoph Amberger

BALTIMORE CITY BOARD OF ETHICS

February 27, 2024

Via Electronic Mail

Maggie Master, Chief of Staff
Office of Councilmember Zeke Cohen
100 N. Holliday Street
Baltimore, MD 21202
maggie.master@baltimorecity.gov

Re: Youth Summer Collaborative: Summer Field Trips Charitable/Governmental Gift Solicitation Waiver

Dear Ms. Master,

At its February 14, 2024 public meeting, the Ethics Board (“Board”) approved your application to solicit donations in support of Youth Summer Collaborative: Summer Field Trips. Approval is contingent on the application’s endorsement by the Board of Estimates. *See* R 06.26.1(B)(2). Please refrain from soliciting donations until you have obtained that endorsement.

Approval is subject to the following conditions:

- 1) *In general.* The campaign must be conducted in accordance with the standards, terms, and conditions set forth in your application and in Board Regulation 06.26.1, attached for your reference.
- 2) Of specific importance, please note that all solicitations must be directed at a broad range of potential donors, must not specially target controlled donors, and must be conducted so as to avoid any suggestion that contributors might receive special access or favored treatment from any City agency or official. See R 06.26.1.
 - a. To comply with the requirements above, the Board recommends that you use uniform solicitation material that includes a written disclaimer along the following lines: “Important: Your contribution will in no way result in special access or favored treatment from any City agency or official.”
- 3) *Reports.*
 - a. A Final, Cumulative Report (due within 30 days after all solicitations and receipt of all anticipated donations) must be filed with the Ethics Board on Ethics Form 627.
 - b. An Interim Report is due every three months based on your application’s stated aggregate value of donations being sought (“Between \$50,000 and \$150,000”). Interim reports are due on the following dates: May 14, 2024 and August 14, 2024.

Baltimore City Board of Ethics

100 N. Holliday St., Suite 635 / Baltimore, MD 21202

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410-396-7986

- 4) *Expiration.* This approval expires on the date set forth in your application, August 30, 2024. After that date, a new application will be required for any further solicitation efforts.

If you have any questions, please contact Ethics Board staff at ethics@baltimorecity.gov or 410-396-7986.

Sincerely,

*Nayshonn
Bond*

Nayshonn Bond
Special Assistant, Ethics Board